

Minutes: NHWSB Public Hearing Workgroup

Date: Monday, Nov. 18, 2024

Minutes prepared by: Linnea Becerra

Location: Hybrid – Minnesota Room at the Department of Labor and Industry and via Webex

Attendance

Members present

Michelle Armstrong

Maria King (remotely)

Mary Swanson (remotely)

Visitors present

Jeff Bostic

Todd Bergstrom

DLI staff members present

Ali Afsharjavan

Linnea Becerra

Paul Enger

Leah Solo

Agenda items

1. **Call to order** – the meeting was called to order by Executive Director Leah Solo at 10:01 a.m. Roll call was taken. A quorum was declared.
2. **Approval of agenda** – a motion to approve the agenda as presented was made by Michelle Armstrong and seconded by Mary Swanson. A roll call vote was taken and the motion passed unanimously.
3. **Approval of drafted meeting minutes** – a motion to approve the Sept. 12, 2024, drafted meeting minutes as presented was made by Armstrong and seconded by Swanson. A roll call vote was taken and the motion passed unanimously.
4. **Board updates** –
 - a. Executive Director Solo asked the group to discuss previous hearings and the feedback they had. The group provided feedback and the secretary noted it in the file below.

Public forum feedback	
Looking back	Moving forward
Variety of employees and providers; this was very important	Less or no food at the event; there was a lot left over at the forums; maybe water or coffee and chips

Communication: done well; a lot of time to get dates out, which gave attendees time to be prepared	Heard from young moms they were glad there was food, because the forums were during supper time
	Clearer communication between the board and administrators about walk-throughs and what is expected

Curriculum feedback	
Looking back	Moving forward
Why was attendance so low?	
Attendees who spoke did not address the curriculum	
Board members presenting was valuable	

Survey feedback	
Looking back	Moving forward
Did we like the way the data was collected? Was the survey well perceived?	Is there a way to improve data collection in the future?
	How can we encourage more frontline staff members to complete the survey? Access to computers?
	Seeking feedback from overall population or just those who take time to complete the survey?

- b. Solo discussed the holiday pay rules public engagement the board wanted: a webinar and FAQs on the webpage. These items will be up on the webpage very soon.
- c. Solo talked about the updated the how-to, to reflect the questions from the employers that were raised at the most recent board meeting.
- d. The group reviewed the created presentation of the information in the how-to document. There was discussion about whether the holiday modifications must be done every year; Solo read the rule and asked if the full board should weigh in on this question. There was discussion about facilities having some employees represented by a bargaining unit while some are not and about some facilities having more than one bargaining unit. This led to an overarching discussion about the makeup of workers in any one facility. There was discussion about people who work in different roles within one facility being unclear about whether they will receive holiday pay. There was also

discussion about the hours making up a holiday and that information being very explicit for employers.

5. New business

6. Next meeting – the next meeting is Thursday, Dec. 5, 2024, at 11 a.m., in the Koochiching Room.

Adjournment

A motion was made by Maria King to adjourn the meeting at 11:09 a.m. and seconded by Armstrong. A roll call vote was taken and the motion passed unanimously.