

## Agenda: MN Elevator Code Technical Advisory Group Meeting #1

Date: Thursday, August 29, 2024

Time: 9:00 AM to 12:00 PM

Location: **In person/WebEx/Phone**

- **In person:** Washington Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
  - **Attendees: Registration is NOT required.** Click [HERE](#) to join from a computing device/WebEx Smartphone app
  - **TAG members (panelists/speakers):** Contact [chad.payment@state.mn.us](mailto:chad.payment@state.mn.us) or join meeting as attendee and send email to host
  - To participate by telephone, at the date and time listed, call 1-855-282-6330 and **enter access code: 2483 687 3977, webinar password 1234**
- Visit the Department's website for meeting information and materials: [Elevator TAG](#)
- Minnesota Rules, chapter [1307](#)

## Call to order

1. Announcements/Introductions

2. WebEx Instructions/procedures

### **Participant functions – Raise your hand before speaking**

- Click on “Participants” at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (\*3 by phone).

### **DLI staff members, TAG members and presenters (panelists)**

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or TAG leaders say your name, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off

### **Members of the public (attendees)**

- Able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
- For technical assistance, send the host an email message: [chad.payment@state.mn.us](mailto:chad.payment@state.mn.us)

## Agenda Items

1. Attendance Rollcall / TAG members introduce themselves.
2. Representative from the DLI Office of General Council (OGC) will present to the group regarding the legalities of the TAG and the requirements for holding an open public meeting.
3. TAG purpose: Advisory to CCAC. Advisory Status only of the TAG.
5. Review how the TAG worksheet items will be discussed.
6. Code change proposal forms.
7. Meeting Procedures going forward.
  - a. Meetings will start promptly, and our end time is a hard stop.
  - b. Review tabled items from previous meeting.
  - c. Start reviewing code changes where we left off.
  - d. Proposed changes will be discussed as related to worksheet line items.
4. The order we will be reviewing code changes.
  - a. ASME A17.5-2019 Elevator and Escalator Electrical Equipment.
  - b. ASME A17.7/CSA B44.7-2022 Performance-Based Safety Codes for Elevators and Escalators.
  - c. ASME A90.1-2023 Safety Standard for Belt Manlifts.
  - d. ASME B20.1-2021 Safety Standard for Conveyors and Related Equipment.
  - e. ASME A17.1/CSA B44-2022 Safety Code for Elevators and Escalators.
  - f. ASME A17.3-2023 Safety Code for Existing Elevators and Escalators.
  - g. ASME A18.1-2023 Safety Standard for Platform Lifts and Stairway Chairlifts.
5. **Next meeting - Monday, September 16<sup>th</sup>. Washington Room from 9:00 AM-12:00 PM**
6. Adjourn

## Future Meeting Dates:

Thursday, October 3<sup>rd</sup>. Washington Room from 9:00 AM-12:00 PM  
Thursday, October 17<sup>th</sup>. Washington Room from 9:00 AM-12:00 PM  
Thursday, October 31<sup>st</sup>. Washington Room from 9:00 AM-12:00 PM