

Agenda: 2024 IEBC Technical Advisory Group Meeting #1

Date: Tuesday, April 16, 2024

Time: 9:00 am to 12:00 pm

Location: **In person/WebEx/Phone**

- **In person:** Washington Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
 - **Attendees:** Registration is required. Click: <https://minnesota.webex.com/weblink/register/r65760294747afd553290609f045bb02c> to register (if joining from a computing device/WebEx Smartphone app)
 - **TAG members (panelists/speakers):** Contact amanda.spuckler@state.mn.us or join meeting as attendee and send email to host
 - To participate by telephone, at the date and time listed, call 855-282-6330 and enter access code **2487 507 9038#** and webinar password **28762278#**.
- Visit the Department's website for meeting information and materials:
- [Existing Building Code Technical Advisory Group \(TAG\) | Minnesota Department of Labor and Industry \(mn.gov\)](#)
- Links to the 2020 MCCEB, 2021 and 2024 IEBC
 - 2020 MCCEB: [Digital Codes \(iccsafe.org\)](#)
 - 2021 IEBC: [Digital Codes \(iccsafe.org\)](#)
 - 2024 IEBC: [Digital Codes \(iccsafe.org\)](#)

Call to order

1. TAG/DLI Staff Seating Protocol @ the TAG Meeting Table/IP Seating/and Guest Seating
2. Roll call and TAG member Sign-in sheet (sign-in for TAG members on WebEx)/Quorum established.
3. WebEx Instructions/procedures

Participant functions – Raise your hand before speaking.

- Click on “Participants” at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (*3 by phone).

DLI staff members, TAG members and presenters (panelists)

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or TAG leaders say your name, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off.

Members of the public (attendees)

- Able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
 - For technical assistance, send the host an email message: amanda.smuckler@state.mn.us
4. Introduce Technical Advisory Group Members (self-introductions) and Recognize Guests and WebEx attendees.
 5. Announcements/House Keeping Concerns.

Agenda Items

1. Jeff Lebowski from the DLI Office of General Council (OGC) will present to the group regarding the legalities of the TAG and the requirements for holding an open public meeting.
2. Meeting Procedures. Code books for TAG members. How the ICC QR code works. See: gr.iccsafe.org
Additional notes regarding how we will enter results into the Excel Worksheet/Spreadsheet, TAG purpose/CCAC and meeting protocol per the TAG Info sheet detailing the Advisory Status only of the TAG.
3. Review the 1311/2024 IEBC TAG worksheet. Discuss changes to the 2021 and 2024 International Existing Building Code (IEBC) and associated Minnesota amendments. MR Sections 1300.0040 SCOPE Subp. 2. Compliance, MR 1311.0010, and MR 1311.0020. Also, IEBC Chapters 2, 3 and 4.
4. TAG member assignments.
5. Adjourn
6. Next Meeting: Tuesday, April 30, 2024 @ 9:00 am – 12:00 pm in the Isanti Room
7. Future Meeting Dates: Tuesday May 14, 2024 @ 9:00 am – 12:00 pm; Tuesday May 28, 2018 @ 9:00 am – 12:00 pm. Additional meetings to be announced later. All meetings after April 16th will be in the Isanti room.

Meeting Location: DLI Washington Room

Prepared by: Mike Bunnell