

Agenda: Window Cleaning Safety Technical Advisory Group Meeting

Date: Monday, June 3, 2024

Time: 8:00 AM to 10:00 AM

Location: **In person/WebEx/Phone**

- **In person:** Washington Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
 - **Attendees:** Registration is required. Click to register: <https://minnesota.webex.com/webex/register/r1c54ace159f3ac4ca77fb05c1200be02> (if joining from a computing device/WebEx Smartphone app)
 - **TAG members (panelists/speakers):** Contact amanda.spuckler@state.mn.us or join meeting as attendee and send chat message to host
 - To participate by telephone, at the date and time listed, call 1-855-282-6330 and enter access code: **2506 343 9130#, webinar password 97692673#**
- Visit the Department's website for meeting information and materials: <https://www.dli.mn.gov/about-department/boards-and-councils/window-cleaning-safety-technical-advisory-group-tag>

1. Call to order
2. Announcements/Introductions
3. WebEx Instructions/procedures

Participant and chat functions – Raise your hand before speaking

- Click on “Participants” and “Chat” at the bottom right of your screen. Panels will open on the right side of your screen.
- Click the hand icon next to your name to signal you would like to speak; click it again to turn it off (*3 by phone).

DLI staff members, TAG members and presenters (panelists)

- All are able to mute and unmute their microphones.
- Click the hand icon to indicate you wish to speak. If the host or TAG leaders say your name, unmute yourself and state your name before speaking. Click on the hand icon again to turn it off

Members of the public (attendees)

- Able to hear everything, but can speak **only** if public input is requested, at which time the host will unmute your microphone.
- For technical assistance, send the host an email message: amanda.spuckler@state.mn.us.

4. Review code change proposal for revising window cleaning safety features requirements.
 - Any Code Change Proposals received will be reviewed as time permits.
5. TAG member assignments for next meeting
6. Adjourn