

# Meeting Minutes: Apprenticeship Advisory Board

Approved minutes can be viewed at: <https://www.dli.mn.gov/about-department/boards-and-councils/apprenticeship-advisory-board>.

Date: April 13, 2023  
Time: 1:30 p.m. – 3:00 p.m.  
Minutes prepared by: Grace Ouellette  
Location: Minnesota Room  
Minnesota Department of Labor & Industry  
443 Lafayette Road N  
St. Paul, MN 55155

## Attendance

### All Members Present:

Tim Sturdivant  
Erin Larsen  
Norma Miller  
Tom Dicklich  
Don Mullin  
Sophie Thaden

### Attendees:

Cory Nelson  
Rick Martagon  
Meghana Shroff  
Jeremy Parker  
Tom Dicklich  
Tim Garcia  
Erin Young  
Melanie Bersano  
Tom Kennedy  
Terrill Clark  
Leslie Philmon

Dan McGuie  
Brandon Leipzig  
Rick Martagon  
Abby Hornberger  
Jon Boesche  
Charles McIntosh  
Kelly Henricksen  
Grace Ouellette  
LaRohn Latimer  
Kate Perushek

## 1. The meeting was called to order by Don Mullin, Chair at 1:30 p.m.

- Welcome-Chair
- Erin Larsen took roll call – Chair directed that the record reflects those members in attendance.

## 2. Approval of Proposed Agenda

A motion was made, seconded, and carried to approve the April 13, 2023, Apprenticeship Advisory Board Meeting Agenda.

## 3. Approval of January 26, 2023, Board Minutes

A motion was made, seconded, and carried to approve the January 26, 2023, board minutes.

## 4. Department of Labor and Industry Greetings and Update

**Kate Perushek, Deputy Commissioner, Minnesota Department of Labor and Industry**

- Deputy Commissioner Perushek shared updates on DLI's legislative proposals related to apprenticeship, including:
  - Safe and skilled workforce bill (SF10) continues to make its way through the legislative process.
  - The policy proposal to formally establish a Division of Apprenticeship continues to move through the legislative process.
  - The budget proposal to expand the Labor Education Advancement Program (LEAP) grant from \$100,000 annually to \$ 1 million annually and to broaden eligibility to include women, people of color, non-profits, and tribal governments continues to move through the legislative process.
  - The budget proposal to provide apprenticeship sponsors with funding to purchase equipment to train journeyworkers and apprentices in clean economy occupations and skills continues to move through the legislative process.
  - DLI is also following budget proposals related to early childhood educator and community health center registered apprenticeship programs.

## 5. Board Member Updates

- Board members provided updates on current apprenticeship-related initiatives they are involved in.

## 6. Apprenticeship Minnesota Update

**Erin Larsen, Director of Apprenticeship, Minnesota Department of Labor and Industry**

- Provided update on Rapids transition
- Provided update on US DOL grant, MNRAE. Grant metrics have been met and all funds have been obligated.
- Provided update on US DOL State Apprenticeship Expansion Formula grant; application deadline is May 1, 2023.
- Provided update on current apprenticeship data, including current active apprentices, demographics of apprentices, registrations, and completions.

## 7. Board Discussion-Approval of Report

A motion was made, seconded, and carried to approve the Apprenticeship Minnesota report.

## 8. Program Spotlight: Early Childhood Educator Apprenticeship

**Erin Young, T.E.A.C.H Scholarship Manager, Child Care Aware of Minnesota**

- Provided overview of Child Care Aware of Minnesota's pilot program for an early childhood educator apprenticeship, set to begin in Summer 2023.
- Child Care Aware plans to submit apprenticeship standards in June 2023
- Will pilot program with child care centers and move into family child care providers next year

## 9. Apprentice Spotlight

**Tyler Woodson-Cox, Metro Sheet Metal JAC**

- Active apprentice Tyler Woodson-Cox provided an overview of his career pathway and his experience as an apprentice.
- Tyler noted the veteran benefits available to him and the work he enjoyed the most as an apprentice.

## 10. CBO Spotlight: Workforce Development, Inc.

**Melanie Bersano, Regional Career Pathways Coordinator, Workforce Development, Inc.**

- Provided overview of the Trades Career Pathway supported by LEAP funding.
- Program partners with Building Strong Communities and helps apprentices navigate challenges during the initial training period.

## 11. Construct Tomorrow Program Updates

**Leslie Philmon, Construct Tomorrow Board Member**

- Two additional events will be held during the remainder of the school year, including an event in Forest Lake and Duluth
- Weather has caused a few events to be re-scheduled

## 12. Adjourn

- Roll call
- July meeting will be held in-person at DLI
- Don Mullin adjourned the Apprenticeship Advisory Board Meeting