

Meeting Minutes: Construction Codes Advisory Council

Date: June 1, 2023

Time: 9:30 a.m.

Location: DLI, 443 Lafayette Rd. N., St. Paul, MN 55155 / WebEx

Members

1. Lori Bauer
2. Richard Becker (Herman alt)
3. Mark Brunner
4. Chris Ferguson – WebEx
5. Barry Greive
6. Gerhard Guth - WebEx
7. Duane Hendricks – WebEx
8. Tom Jenson
9. Russ Landry
10. Shelonda Marie-Alves – WebEx
11. Scott McLellan – Chair
12. David Morlock
13. Mike Paradise
14. Mara Peterson
15. William Pim
16. Mario Salute (McConnell alt) – WebEx
17. Reed Sprung
18. Steve Ubl
19. Mark Worms

Members Absent

Mike Herman (Becker attended)
Ken Hines
Dan McConnell (Salute attended)

Staff & Visitors

Kate Perushek – Deputy Commissioner
Jeff Lebowski – Atty for CCAC, DLI
Brittany Wysokinski – Back-up Atty for CCAC, DLI
Lyndy Logan – DLI

Staff & Visitors continued

Todd Green – DLI
Rich Lockrem – DLI – WebEx
Greg Metz – DLI
Hannah Mardaus – DLI
Sean O’Neil – DLI
Chad Payment – DLI
Amanda Spuckler – DLI
Mary Barnett – Urban Works Architecture
Rob Buchanan – Xcel Energy – WebEx
Barbara Conti – Commerce – WebEx
Bill Dermody – City of St. Paul – WebEx
Nick Erickson – Housing First MN
Grace Diller – MNCEE – WebEx
Jennifer Fierce – City of Eden Prairie – WebEx
Eric Fowler – Fresh Energy – WebEx
Marty Kapsch – CenterPoint Energy – WebEx
Kris Kohls – Xcel Energy – WebEx
John Lee – Cemstone
Alison Lindburg – MEEA – WebEx
Rebecca Olson – MNCEE – WebEx
Austin Paul – ICF – WebEx
John Smith – former member
Rachael Spires – WebEx
Lauren Sweeney – WebEx
Jason Vandever – WebEx
Emi Thornton – WebEx
Jason Vandever – NAIMA – WebEx
Nick VanDuzee – CenterPoint Energy – WebEx
Ethan Warner – CenterPoint Energy – WebEx
James Williamette – City of St. Paul – WebEx

1. Call to order

- A. Chair McLellan called the meeting to order at 9:33 a.m. Roll call was taken by Greg Metz (interim alternate chair) and a quorum was established with 18 members present. Shelonda Marie-Alves joined the meeting at 9:50 a.m. resulting in 19 members present in person or via WebEx. A quorum was maintained throughout the meeting.
- B. Announcements/Introductions – Chair McLellan
 - Everyone present in person and remotely can hear all discussions.
 - All votes will be taken by roll call if any member is attending remotely.
 - All handouts discussed and WebEx instructions are posted on the [Council's website](#).
- C. WebEx instructions/procedures were read aloud.

2. Approval of meeting agenda

A motion was made by Paradise, second by Landry, to approve the agenda as presented. The roll call vote was unanimous with 18 votes in favor; the motion carried.

3. Approval of previous minutes

A motion was made by Morlock, seconded by Becker, to approve the Feb. 9, 2023, meeting minutes as presented. The roll call vote was unanimous with 18 votes in favor; the motion carried.

4. Regular business

Expenses were approved.

5. Department update

- Deputy Commissioner Perushek summarized legislation impacting the Department – see **Attachment A**.
- Todd Green, Assistant Director, CCLD, said CCLD's virtual electrical inspector performed over 200 virtual inspections last month, while a field inspector in rural Minnesota typically performs around 100 in a month.

6. Division Update – Scott McLellan, Chair

See [presentation](#).

Shelonda Marie-Alves joined the meeting at 9:50 a.m. resulting in 19 members present in person or via WebEx.

7. New business – Scott McLellan, Chair – see [presentation](#).

- A. New legislation – Scott McLellan
- B. Proposed Technical Advisory Groups – Greg Metz
- C. Approval of Technical Advisory Group Members – Chair McLellan
 - a. **A motion was made by Landry, seconded by Paradise, to approve the Residential Energy Code Tag as presented. The roll call vote was unanimous with 19 votes in favor; the motion carried.**
 - Metz said the TAG will meet from August through October and there will be approximately 8-10 meetings.

- b. **A motion was made by Peterson, seconded by Grieve, to approve the Electric Vehicle Charging Tag as presented. The roll call vote was unanimous with 19 votes in favor; the motion carried.**
 - Metz said the TAG will meet in September/October and there will be approximately 5-6 meetings.
 - Guth asked if this would retroactively affect current systems and Metz said no.

- c. **A motion was made by Brunner, seconded by Landry, to approve the Window Cleaning Safety Tag as presented. The roll call vote was unanimous with 19 votes in favor; the motion carried.**
 - Metz said the TAG will meet in July/August and there will be approximately 4-5 meetings.

- d. **A motion was made by Paradise, seconded by Brunner, to approve the Adult-sized Changing Facilities Tag as presented. The roll call vote was unanimous with 19 votes in favor; the motion carried.**
 - Metz said the TAG will meet in July/August and there will be approximately 4-5 meetings.

8. Open Forum

None

9. Council member discussion

Chair McLellan informed everyone that he is retiring from state service in September 2023 so this will likely be his last CCAC meeting.

10. Announcements

A future meeting date was not set.

11. Adjournment

A motion was made by Morlock, seconded by Peterson, to adjourn the meeting at 10:45 a.m. The roll call vote was unanimous with 19 votes in favor; the motion carried.

Respectfully Submitted,

Lyndy Logan

Executive Secretary to the CCAC

Green meeting practices

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.