

## Agenda: Construction Codes Advisory Council

Date: Thursday, June 1, 2023

Time: 9:30 a.m.

Location: **In person/WebEx/Phone**

- **In person:** Minnesota Room, DLI, 443 Lafayette Road No., St. Paul, MN 55155
- **WebEx**
  - **Attendees:** Registration is required. Click [Here](#) to register (if joining from a computing device/WebEx Smartphone app)
  - **Board members** (panelists/speakers): Contact [Lyndy.logan@state.mn.us](mailto:Lyndy.logan@state.mn.us) or join meeting as attendee and send chat message to host
- **To participate by telephone**, at the date and time listed, call 1-855-282-6330 and enter access code: **2495 678 3724#, password 54255526#**
- Visit the Department's website for meeting information and materials at: <https://www.dli.mn.gov/about-department/boards-and-councils/construction-codes-advisory-council>

### 1. Call to order

- A. Roll call by Greg Metz
- B. Announcements/Introductions – Chair McLellan
  - Everyone present in person and remotely are able to hear all discussions.
  - All votes will be taken by roll call if any member is attending remotely.
  - All handouts discussed and WebEx instructions are posted on the [Council's website](#).
- C. WebEx instructions/procedures
  - Participant and Chat functions – Raise your hand before speaking**
    - Click on Participants and Chat icons, bottom right – panels will open on the right side of your screen.
    - The hand icon can be found next to your name – click to turn on, click again to turn off (\*3 by phone).
  - Council members/speakers (Panelists):**
    - Able to mute and unmute their microphones.
    - Click the hand icon next to your name to indicate you wish to speak. The Chair or host will call your name – unmute yourself and state your name before speaking. Click on the hand icon again to turn off.
  - Members of the public (Attendees):**
    - Able to hear everything but can speak **only** if public input is requested or during Open Forum.
    - For technical assistance, send the host a chat message or email [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us)

### 2. Approval of meeting agenda

- 3. Approval of previous minutes – Feb. 9, 2023**
- 4. Regular business**  
Expense approval – per diem/mileage reimbursement.
- 5. Department update – Kate Perushek, Deputy Commissioner**
- 6. Division update – Scott McLellan, Chair**
- 7. New Business – Scott McLellan, Chair**
  - A. New legislation – Greg Metz
  - B. Proposed Technical Advisory Groups – Greg Metz
  - C. Approval of Technical Advisory Group Members – Chair McLellan
- 8. Open forum**  
To address the CCAC, please complete an [Open Forum form](#) and send to [lyndy.logan@state.mn.us](mailto:lyndy.logan@state.mn.us) at least 1 hour prior to the meeting.
- 9. Council member discussion**
- 10. Announcements**
- 11. Adjournment**

**Green meeting practices**

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.