MINNESOTA
WORKERS' COMPENSATION
MODERNIZATION PROGRAM

eForm Basics

Course Name

Course Description

This course will review general eForm submissions, as well as supplemental documentation.

Audience

- eForm Trading Partners

Course Length

2 hours

Prerequisites

- Campus 101
- Campus 201
- Campus Trading Partner Training

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Agenda

1 EDI/eForm Documentation and Edits

2 eForm Portal and Navigation

3 Submitting FROIs

4 Submitting SROIs

5 Submitting URs

6 Supplemental Webforms and Document Generation

7 Questions

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EDI/eForm Documentation and Edits

- Implementation Guide

- Element Requirement Table

- Edit Matrix

- Event Table

- Supplemental Documents

  - FAQs, Form to MTC Crosswalk, Document Overview

- TR vs. TE

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1. EDI/eForm Documentation and Edits

2. **eForm Portal and Navigation Overview**

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eForm Portal and Navigation Overview

- Login

- Group Management

- Trading Partner Profile

- Dashboard and Metrics

- Tabs

- Action Buttons

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- FROI transactions:

  - 00 – Original

  - UI – Under Investigation (Asbestos)

  - AQ – Acquired

  - AU – Acquired/Unallocated

  - FROI 02 – FROI Change

  - FROI UR* - FROI Update Report

    - We will cover FROI UR submissions in the UR submission section

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- SROI 04 – Denial

- AB – Add Benefit

- AC – Acquired/Ceased

- AP – Acquired/Payment

- CA – Change Amount

- CB – Change in Benefit Type

- CD – Compensable Death

- EP – Employer Paid

- FN – Final

- IP – Initial Payment

- NT – Narrative

- PD – Partial Denial

- PY – Payment Report

- RB – Reinstatement of Benefits

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- SU – Sync Up

- SX – Full Suspension

- SA – Sub-Annual

- SROI 02 – SROI Change

- SROI UR – SROI Update Report*

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- A few general guidelines:

  - Any claims filed with the department prior to 8/31/2020 will require either a FROI UR OR both a FROI UR AND SROI UR transaction before ANY other EDI transactions can be submitted

  - A FROI UR MUST be accepted before a SROI UR can be filed

  - If a claim has not had a FROI submitted to the department prior to 8/31/2020, a UR is not needed

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- FROI URs should be submitted on claims meeting AT LEAST one of the following criteria:

  - On all previously submitted claims that have ongoing indemnity, litigation, or vocational rehab.

  - On all previously submitted claims for which a first action (first payment, denial, or partial denial) will need to be filed.

  - All claims submitted to the Department within the last 30 days.

  - Upon request from the Department.

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- SROI URs should be submitted on claims meeting AT LEAST one of the following criteria:

  - On all claims with ongoing indemnity, litigation, or vocational rehab for which a first action (first payment, denial, or partial denial) had already been submitted.

  - Upon request from the Department.

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Supplemental Webforms

- The following webforms should be submitted in conjunction with eForms:

  - Dependency Webform

    - Filed on claims with ongoing dependency benefits

    - Provides information on dependents

    - May be filed when information changes or upon the request of the department

  - PPD Follow Up Webform

    - Filed on claims with PPD Benefits

    - May be filed before or after PPD Benefits are reported via eForm

  - Benefit Addendum

    - Filed at the request of the department

  - Discontinuance Webform

    - Filed when benefits are discontinued for reasons **other than return to work**

    - May be filed before or after eForm suspension

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Document Generation

- Minnesota Implementation Guide - Pages 7-8

  - MTCs/Webforms which generate documents

  - Other MTCs required to be sent to the employee

- Navigation to Documents within Portal

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Congratulations!
You have completed the Campus eForm Training.
Reach out with any questions to DLI.WCMP@state.mn.us.

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