

Meeting Minutes: Board of High-Pressure Piping Systems

Date: Jan. 11, 2024

Time: 10:00 a.m.

Minutes by: Lyndy Logan

Location: Minnesota Room, DLI, 443 Lafayette Rd. No., St. Paul, MN 55155

Members Present

1. Joseph Abbott
2. Aubrey Archer
3. Kyle Bain – Vice Chair
4. Nirmal Jain
5. Mark Kincs
6. Matt Marquis – Secretary
7. Patrick McCullough
8. T.J. Peterson – CO’s Designee
9. Jake Pettit
10. Ronald Staskivige
11. Roger Thein
12. Mark Worms – Chair

DLI Staff & Visitors

Jeff Lebowski (Board Counsel, DLI)
Lyndy Logan (DLI)
Todd Green (DLI)
Danny Gillis – WebEx
Laurent Wickland

Members Absent

Steve Plieseis

1. Call to Order

- A. Roll call – the meeting was called to order at 10:01 a.m. by Chair Worms and roll call was completed by Secretary Marquis – a quorum was met with 12 of 13 voting members present in person.
- B. Announcements/Introductions
 - All handouts discussed and meeting information are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
 - Everyone present in person and via WebEx can hear all discussions.
 - All votes will be taken by roll call if any member is attending remotely.
- C. WebEx instructions/procedures were read aloud.

2. Approval of Meeting Agenda

A motion was made by Marquis, seconded by Bain, to approve the agenda as presented. The vote was unanimous with 12 votes in favor; the motion carried.

3. Approval of Previous Meeting Minutes

A motion was made by Marquis, seconded by McCullough, to approve the Oct. 30, 2023, regular Board meeting minutes as presented. The vote was unanimous with 12 votes in favor; the motion carried.

4. Approval of Expense Reports

Lyndy will submit expense reports to Financial Services for payment.

5. Regular Business

- A. Permitting and HPP Codes update – T.J. Peterson – see **Attachment A**
- B. Licensing and Enforcement update – Sean O’Neil
 - O’Neil shared a summary of the number of active HPP licenses and unlicensed registrations (individual and business). He said that DLI has heard from a few licensees (not HPP) recently that received a phishing email. The email is made to look as if it is coming from DLI, requesting payment. A warning has been placed on the Department’s licensing webpage. There were 10 HPP investigations closed in 2023, roughly half were related to individual licensees who were not in compliance with child support obligations. New in 2024, the ENF Unit will publish HPP enforcement actions on the Department website at: <https://www.dli.mn.gov/workers/homeowners/file-complaint-and-view-enforcement-actions>

6. Special Business

- A. CCLD fees update – Todd Green
 - Green provided an update to the board on the department’s proposed fee adjustments to electrical, plumbing plan review, plumbing inspection, and boiler registration fees. Green stated these programs have been experiencing operational deficits for the last 3-4 years and fee increases were necessary to offset the costs of the services they provide. Electrical fees were last adjusted in 2007, plumbing plan review in 2003, plumbing inspections in 2010, and boiler registrations in 2003.

7. Complaints

Nothing brought forth.

8. Open Forum

No open forum requests.

9. Board Discussion

None

10. Announcements

- Regular meetings – 10 a.m., bi-annually, Jan & July, second Thursday, at DLI with WebEx/Phone options
- July 11, 2024 (Annual meeting – election of officers)

11. Adjournment

A motion made by Pettit, seconded by Abbott, to adjourn the meeting at 10:22 a.m. The vote was unanimous with 12 votes in favor; the motion carried.

Respectfully Submitted,

Matthew Marquis

Matthew Marquis

Secretary

Green meeting practices

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.