

Meeting Minutes: Board of High-Pressure Piping Systems

Date: April 14, 2022
Time: 10:00 a.m.
Minutes by: Lyndy Logan
Location: WebEx Event

Members Present

1. Aubrey Archer
2. Kyle Bain – Vice-Chair
3. Todd Green – CO’s Designee
4. Nirmal Jain
5. Mark Kincs
6. Pat McCullough
7. Jake Pettit
8. Steve Plieseis
9. Roger Thein
10. Laurent Wickland
11. Mark Worms – Chair

DLI Staff & Visitors

Jeff Lebowski (Gen. Counsel, DLI)
Lyndy Logan (DLI)
Erik Hansen (Carson Stewart)

Members Absent

Matt Marquis – Secretary

1. Call to Order

- A. Roll Call – the meeting was called to order at 10:00 a.m. by Chair Worms and roll call was completed by the Secretary – a quorum was met with 11 of 12 voting members present electronically.
- B. Announcements/Introductions
 - **Remote Meeting Statement from Chair Worms:** Thank you for joining this remote meeting via WebEx. As the board chair, I have determined today’s meeting is via the WebEx platform due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.” It is not practical or prudent to hold an in-person meeting because, consistent with MDH guidance, the usual meeting place is not open to the public due to the COVID-19 pandemic.
 - Board members and attendees present on this WebEx are able to hear all discussions.
 - All handouts discussed and WebEx instructions are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
 - All votes will be by roll call.
- C. WebEx instruction /procedures were read aloud.

2. **Approval of Meeting Agenda**

A motion was made by Pettit, seconded by McCullough, to approve the agenda as presented. The roll call vote was unanimous with 11 votes in favor; the motion carried.

3. **Approval of Previous Meeting Minutes**

A. **January 13, 2022 – regular HPPS Board meeting**

- A motion was made by McCullough, seconded by Bain, to approve the Jan. 13, 2022, regular Board meeting minutes as presented. The roll call vote was unanimous with 11 votes in favor; the motion carried.

B. **March 28, 2022 – Ammonia, Welding and Steam Committees**

Ammonia

- A motion was made by Pettit, seconded by Green, to approve the March 28, 2022, Ammonia Committee meeting minutes as presented. The roll call vote was unanimous with 5 votes in favor; the motion carried.

Welding

- A motion was made by Kincs, seconded by Bain, to approve the March 28, 2022, Welding Committee meeting minutes as presented. The roll call vote was unanimous with 5 votes in favor; the motion carried.

Steam

- A motion was made by Jain, seconded by McCullough, to approve the March 28, 2022, Steam Committee meeting minutes as presented. The roll call vote was unanimous with 5 votes in favor; the motion carried.

C. **March 28, 2022 – special HPPS Board meeting**

- A motion was made by Thein, seconded by McCullough, to approve the March 28, 2022, special Board meeting minutes as presented. The roll call vote was unanimous with 11 votes in favor; the motion carried.

4. **Approval of Expense Reports**

Electronic expense reports will be sent by Lyndy to Financial Services for payment.

5. **Regular Business**

A. **Licensing and permitting**

Green said he will provide a full, fiscal year report at the July meeting.

6. **Special Business**

A. **HPPS code publication updates/2022 rulemaking**

Lebowski said we are still waiting for a formalized rule draft from the Revisor's Office. The SONAR is currently being worked on and the hope is to have both completed by the July meeting. The Board could schedule a special meeting to review and authorize the Chair to proceed with rulemaking if the rule draft and SONAR are completed early or this could wait until the July meeting.

7. **Complaints**

Nothing brought forth

8. Open Forum

No discussion

9. Board Discussion

No discussion

10. Announcements

Next regularly scheduled 2020 meeting – 10:00 a.m. Thursday, Location/WebEx – TBD

- July 14, 2022
- October 13, 2022

11. Adjournment

A motion made by McCullough, seconded by Thein, to adjourn the meeting at 10:24 a.m. The roll call vote was unanimous with 11 votes in favor; the motion carried.

Respectfully Submitted,

Matthew Marquis

Matthew Marquis
Secretary