

# Meeting Minutes: Board of High-Pressure Piping Systems

Date: July 18, 2024 (rescheduled from 7/11/2024)  
Time: 10:00 a.m.  
Minutes by: Lyndy Logan  
Location: Minnesota Room, DLI, 443 Lafayette Rd. No., St. Paul, MN 55155

## Members Present

1. Joseph Abbott
2. Aubrey Archer
3. Kyle Bain – Vice-Chair
4. Sam Christenson
5. Nirmal Jain
6. Matt Marquis – Secretary
7. Patrick McCullough
8. TJ Peterson – CO’s designee
9. Jake Pettit
10. Ronald Staskivige
11. Roger Thein
12. Mark Worms – Chair

## DLI Staff & Visitors

Jeff Lebowski (board counsel, DLI)  
Lyndy Logan (DLI)  
Hannah Mardaus (DLI) – WebEx  
Daniel Becker (DLI) – WebEx  
Todd Green (DLI) – WebEx  
Krystle Conley (DLI) – WebEx  
Josiah More (DLI)  
Laurent Wickland (former board member)

## Members Absent

Mark Kincs

### 1. Call to Order

- A. Roll call – the meeting was called to order at 10:01 a.m. by Chair Worms and the roll call was completed by Secretary Marquis – a quorum was met with 12 of 13 voting members present in person.
- B. Announcements/Introductions – Chair Worms
  - **Re-appointed members:** Matt Marquis, Patrick McCullough, Roger Thein, Mark Worms
  - **New member:** Sam Christenson (HPP Master Pipefitter – Non-Metro)
  - All handouts discussed and meeting information are posted on the Board’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
  - Everyone present in person and via WebEx can hear all discussions.
  - All votes will be taken by roll call if any member attends remotely.
- C. WebEx instructions/procedures were read aloud.

### 2. Approval of Meeting Agenda

A motion was made by Pettit, seconded by Bain, to approve the agenda as presented. The vote was unanimous with 12 votes in favor; the motion carried.

### 3. Approval of Previous Meeting Minutes

A motion was made by Abbott, seconded by Marquis, to approve the Jan. 11, 2024, regular Board meeting minutes as presented. The majority vote ruled with 11 votes in favor and one abstention (Christenson); the motion carried.

#### 4. Approval of Expense Reports

Lyndy will submit expense reports to Financial Services for payment.

#### 5. Regular Business

##### A. Permitting and HPP codes update – T.J. Peterson

- HPP inspections completed in FY2024 – 1,171 (compared to 960 in FY2023)
- HPP permits issued for FY2024 – 470 (compared to 421 in FY2023)
- After review of HPP’s adopted codes – ASME B31.1 (2020), ASME B31.5 (2019), ASME section IX BPVC (2021), ASME BPE (Bioprocess 2019), and ANSI/IIAR2 (2021) no significant changes were noted other than revised charts or formulas with corrections to better articulate the intent of the code.

##### B. Licensing and enforcement update – Todd Green

###### • License/registration statistics

HPP contractors	140
HPP masters	358
HPP journey workers	2,421
Registered unlicensed	656

###### • Enforcement

Active enforcement investigations YTD	1
Closed enforcement investigations YTD	4
Enforcement actions taken	2

###### • Unlicensed Lakeville contractor fined \$48,000

- A Lakeville contractor was found to have engaged in residential remodeling and roofing activities without a license. The contractor was ordered to cease and desist from the unlicensed activities and fined \$48,000.
- A Grand Forks, North Dakota, contractor was found to have performed unlicensed plumbing work. The contractor was ordered to cease and desist from the unlicensed activity and fined \$3,500, of which \$3,000 was stayed contingent on full future compliance.
- A St. Peter contractor was found to have performed plumbing, electric, remodeling, and mechanical work without having the required contractor licenses and bonding. The contractor was ordered to cease and desist from the unlicensed activities and fined \$10,000.
- A Merriam, Kansas, contractor was found to have engaged in residential remodeling activities without the required license. The contractor was ordered to cease and desist from the unlicensed activities and fined \$6,000, of which \$3,000 was stayed contingent on full future compliance.
- A licensed residential building and electrical contractor operating out of St. Paul and Stillwater was found to have breached contracts with multiple homeowners. The contractor was ordered to cease and desist from acting as a residential building contractor, and from performing electrical work in Minnesota, and both licenses were revoked.
- Enforcement actions can be viewed on the department’s website at:  
<https://www.dli.mn.gov/workers/homeowners/file-complaint-and-view-enforcement-actions>

## 6. Special Business

Officer nominations and elections

Election of Officers (Turn meeting over to Peterson, Commissioner's Designee)

- **Chair**

Marquis nominated Mark Worms for Chair. The roll call vote was unanimous with 12 votes in favor and one abstention (Peterson); the motion carried – Worms was re-elected as Chair.

- **Vice-Chair**

Worms nominated Kyle Bain for Vice-Chair. The roll call vote was unanimous with 12 votes in favor and one abstention (Peterson); the motion carried – Bain was re-elected as Vice-Chair.

- **Secretary**

Bain nominated Matthew Marquis for Secretary. The roll call vote was unanimous with 12 votes in favor and one abstention (Peterson); the motion carried – Marquis was re-elected as Secretary.

(Turn meeting over to Board Chair)

## 7. Complaints

Nothing brought forth

## 8. Open Forum

No open forum requests

## 9. Board Discussion

No additional discussion

## 10. Announcements

Regular meetings – 10 a.m., January and July, second Thursday, at DLI with WebEx/phone option

- Jan. 9, 2025

## 11. Adjournment

A motion made by Abbot, seconded by Christenson, to adjourn the meeting at 10:21 a.m. The vote was unanimous with 12 votes in favor; the motion carried.

Respectfully Submitted,

*Matthew Marquis*

Matthew Marquis

Secretary

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