

# Meeting minutes: NHWSB Certification/Training Workgroup

Date: Feb. 8, 2024

Minutes prepared by: Linnea Becerra

Location: Hybrid – Minnesota Room at the Department of Labor and Industry (DLI) and via Webex

## Members present

Commissioner Nicole Blissenbach

Jamie Gulley

Katie Lundmark (remotely)

## DLI staff members present

Linnea Becerra

Adam Case (remotely)

Paul Enger (remotely)

Leah Solo

Carey Wagner

## Visitors present

Todd Bergstrom

Brian Elliot

## Agenda items

1. **Call to order** – the meeting was called to order by executive director Leah Solo at 10:02 a.m. A roll call was taken. A quorum was declared.
2. **Approval of agenda** – a motion to approve the agenda as presented was made by Jamie Gulley and seconded by Commissioner Nicole Blissenbach. A roll call vote was taken and the motion passed unanimously.
3. **Approval of drafted meeting minutes** – a motion to approve the Jan. 11, 2024, drafted meeting minutes as presented was made by Gulley and seconded by Blissenbach. A roll call vote was taken and the motion passed unanimously.
4. **Board updates**
  - a. Executive director Solo presented the draft rules and the changes she made since the last time they were presented. Gulley moved to recommend the rules as drafted to the full board; this motion was seconded by Katie Lundmark. Roll call was taken and the motion passed unanimously.
  - b. Executive director Solo discussed the plan and process for worker training organizations to report workers and training to the board. A motion was made to approve this document by Lundmark and seconded by Gulley. Roll call was taken and the motion passed unanimously.
5. **Next meeting** – the next meeting is Feb. 29, 2024.

## Adjournment

A motion was made by Jamie Gulley to adjourn the meeting at 10:18 a.m. and was seconded by Blissenbach. A roll call vote was taken and the motion passed unanimously.