

Meeting minutes: NHWSB – Data Workgroup

Date: Friday, Sept. 29, 2023

Minutes prepared by: Carey Wagner

Location: Minnesota Room, Department of Labor and Industry, 443 Lafayette Road N., St. Paul, MN, online/hybrid

Members present

- Kim Brenne
- Michele Fredrickson
- Paula Rocheleau

DLI staff members present

- Ali Afsharjavan
- Brittany Wysokinski
- Carey Wagner
- Ender Kavas
- Gideon Ondieki
- Leah Solo

Visitors present

- Brian Elliot
- Jeff Bostic
- Rick Varco
- Terri McCarthy
- Todd Bergstrom

Agenda items

1. **Call to order** – meeting called to order by Leah Solo at 9:04 a.m.
2. **Introductions** – members of the board, staff members and visitors introduced themselves. A roll call attendance was taken. A quorum was met. A motion was made to move the three audience members (Brian Elliott, Rick Varco and Todd Bergstrom) to the table by Kim Brenne, seconded by Michele Fredrickson. A roll call vote was taken, motion carried.
3. **Approval of agenda** – a motion to approve the agenda as presented was made by Fredrickson, seconded by Brenne. A roll call vote was taken, motion carried.
4. **Review purpose and roles** – discussion about open public speaking. Topic will be revisited as needed. A motion was made by Fredrickson to approve agenda as presented, seconded by Brenne. A roll call vote was taken, motion carried.
5. **Discussion** – Solo reviewed the relevant legal language and provided a summary statute. A discussion about the investigation of market conditions and existing wages, benefits and working conditions was had.

Brenne spoke about her work at the Department of Human Services, in the nursing facilities and policy area. She shared information about what the department collects in the form of data, how it reviews the data and how data is used. Currently, they are working on publishing the 2022 data cost report, which will be released for public review Nov. 15, 2023. It was noted data from previous years is found on the department's website. This data includes geographic locations, unions or non-unions, wages, benefit information, total salary average that isn't the same as actual pay rate (overtime, shift differential bonuses) collect hours for the period of Oct. 1 through Sept. 30, which is all data that is audited

annually. Further discussion about what data is needed, does it already exist, what does the board need to consider regarding the antitrust law and what data is public versus nonpublic.

6. Next steps and assignments – Brenne will run data samples to define the data scope, specifically the difference between cost and rates, looking at payroll data, how many facilities and what occupations. Gideon Ondieki and Ender Kavas, with the Department of Labor and Industry’s Research and Statistics unit, will assist on pulling data to present at the next meeting.

7. Meeting schedule – Monday, Oct. 9, 2023, at 1:30 p.m.

Adjournment

A motion was made by Brenne to adjourn, seconded by Fredrickson. A roll call vote was taken, motion carried. Meeting was adjourned at 10:19 a.m.