

Meeting minutes: NHWSB Public Hearing Workgroup

Date: Jan. 11, 2023

Minutes prepared by: Linnea Becerra

Location: Washington Room, Department of Labor and Industry, 443 Lafayette Road N., St. Paul, MN and remote via Webex

Members present

- Maria King (remotely)
- Mary Swanson (remotely)
- Michelle Armstrong

DLI staff members present

- Ali Afsharjavan (remotely)
- Carey Wagner
- Leah Solo

Visitors present

- Rick Varco
- Todd Bergstrom
- Erin Huppert

Agenda items

1. **Call to order** – the meeting was called to order at 2:38 p.m. Roll call was taken and a quorum was declared.
 2. **Approval of agenda** – a motion to approve the agenda as presented was made by Maria King and seconded by Michelle Armstrong. A roll call vote was taken and the motion carried.
 3. **Approval of previous meeting minutes** – a motion to approve the agenda as presented was made by King, and seconded by Armstrong. A roll call vote was taken and the motion carried.
 4. **Board updates and regular business** –
 - Leah Solo reviewed the public forum agenda and details for both Duluth and Redwood Falls. The sample agenda was reviewed and discussion was had regarding board member responses to public comments and questions.
 - A proposed order was discussed for the public forums that included a welcome, overview of the board and how the public forum will run, board member introductions and ground rules.
 - Discussion was had surrounding additional invitations, including local and state government, as well as local media.
 - Solo shared information regarding nursing home visits with board members and specific nursing homes near the public forum venues.
 - Inclement weather plans were discussed.
1. **Next steps** – Solo will communicate with nursing home contacts regarding visits.
 2. **Next meeting** – Feb. 5, 2023, at 3 p.m.

Adjournment

A motion was made by Armstrong to adjourn the meeting and seconded by Mary Swanson. A roll call vote was taken, the motion carried and the meeting was adjourned at 3:31 p.m.