

## Meeting minutes: Public Hearing Workgroup

Date: Wednesday, Oct. 12, 2023

Minutes prepared by: Carey Wagner

Location: Hybrid – Webex and in person in the Washington Room, Department of Labor and Industry, 443 Lafayette Road N., St. Paul, MN

### Members present

Maria King

Mary Swanson (remote;  
present until last vote)

Michelle Armstrong

### DLI staff members present

Ali Afsharjavan (remote)

Carey Wagner

Leah Solo

### Visitors present

Erin Huppert

Rick Varco

Todd Bergstrom

## Agenda items

1. **Call to order** – the meeting was called to order at 2:05 p.m. Roll call attendance was taken and a quorum was met. A motion was made by Maria King accepting the visitors to sit at the table was seconded by Michelle Armstrong. A roll call vote was taken and the motion carried.
2. **Approval of meeting agenda** – a motion to approve the agenda as presented was made by King and seconded by Armstrong. A roll call vote was taken and the motion carried.
3. **Approval of previous meeting minutes** – a motion to approve the Oct. 2, 2023, drafted meeting minutes as presented was made by King and seconded by Armstrong. A roll call vote was taken and the motion carried.
4. **Board updates and regular business** – Leah Solo presented a draft plan for public engagement and hearings. The purpose, outcome and plan was reviewed. The draft plan suggests a survey and submission form will be launched online the week of Jan. 8, followed by a series of nine small on-site visits from Jan. 15 through Feb. 23 at facilities yet to be determined. She also reviewed proposed questions to ask employers, with discussion of logistics about how this plan will roll out and characteristics of facilities to consider when visiting. The last portion of the plan laid out a series of online and in-person engagement opportunities Feb. 26 through March 8, which will be followed with the final report at the March 14 full board meeting. There was discussion about: townhall meetings; inviting prospective legislators to on-site visits; building in clauses for inclement weather conditions; using subject matter experts; and how the workgroup suggests breaking up the on-site visit for all board members.
5. **Next meeting** – Solo will redraft the work plan with the group’s suggestions. She asked the members to email her additional suggestions and specific ideas and will present it at the next meeting on Oct. 23 at 1:30 p.m.

## **Adjournment**

A motion to adjourn was made by King and seconded by Armstrong. A roll call vote was taken and the motion carried. The meeting was adjourned at 3:28 p.m.