

Meeting Minutes: NHWSB – Waivers and Variances Workgroup

Date: Monday, July 15, 2024

Minutes prepared by: Linnea Becerra

Location: Washington Room (DLI) and online via Webex

Members Present

- Jamie Gulley
- Maria King
- Katie Lundmark

Visitors

Jeff Bostic
Todd Bergstrom

DLI Staff

- Ali Afsharjavan
- Linnea Becerra
- Paul Enger
- Leah Solo

Agenda items

- 1. Call to order** – The meeting was called to order by Executive Director Solo at 11:07 a.m. A roll call was taken. A quorum was declared.
- 2. Approval of agenda** - A motion to approve the agenda as presented was made by Jamie Gulley, seconded by Maria King. Roll call was taken, the motion passed unanimously.
- 3. Approval of drafted meeting minutes** – This is the first meeting of its kind, so no previous minutes need to be approved.
- 4. Board Updates** –
 - Executive Director Solo reviewed documents that can be used to guide this groups work such as the February 27, 2024, memo Re: Background on Waivers and Variances which explains the statute and the language used within it, the Resources for Waivers and Variances memo, and the Minnesota Financially Distressed Nursing Facility Loan Program. Director Solo highlighted these documents and prompted the group to think about how this works as far as the criteria and the process.
 - Kim Brenne went through a list of some possible requests or requirements from nursing homes to aid in the determination of a waiver or variance.

- The group discussed starting with a smaller list and then follow up with some of the other information, though this can take longer because you need to allow the provider time to come up with the additional documentation.
- The group discussed automatically granting waivers and variances if the facility is already receiving support such as CANF or in receivership.
- The group discussed upcoming items such as: how does document data sharing between agencies work? How to evaluate the applications? The selection criteria? A list of possible criteria. How does the board work through these applications?

5. New Business –

6. Next Meeting – Monday, August 5, 2024, at 11 a.m. in the Minnesota room

Adjournment:

A motion made by Maria King to adjourn at 12:02, seconded by Jamie Gulley. A roll call was taken, motion passed unanimously.