

# WORKING LIKE A BOSS: GOING FROM APATHY TO ACTION

Working like a Boss is about being in charge of yourself, your surroundings, your sphere of influence, your reactions, and how you show up every day. Bosses search for avenues of personal accountability and action at every step.



## OWN YOUR STUFF.

Being self-aware of what and how you're contributing to every situation is key. At every turn, you can choose to bring positive energy or negative energy to your actions. Work will never be ideal, but our mindset can be.



## KICK YOUR FEAR IN THE FACE.

Fear keeps us small and stagnant. Yet at work, we have to keep moving and trying things to grow. Identifying when fear is holding you back can help you shake off paralysis and start moving in an intentional direction. Remember: there is no single right way, there are many right ways.



## EMBRACE THE MESS.

Work and people are messy. They are unpredictable and constantly changing. After accepting this, we can cut through conformity and embrace that the mess is what makes creativity, collaboration, and inclusion possible.



## TALK LIKE A HUMAN.

Don't allow politeness, manners, or passive aggression keep you from being effective at work. Practice openness; get comfortable with discomfort; and read the room to find personal power in effective, clear communication.



## BE KIND.

As we get older, more jaded, and more complacent, kindness gets less and less habitual. Exhibiting kindness can make work—and you—more joyful. So much is possible if our actions start with kindness.

## GO FROM APATHY TO ACTION.

- Who let that happen? → How can I help fix that?
- That's the management team's job → "Hey, management team, I have some ideas on what might help!"
- Ugh, I don't care how this works out. → I feel disengaged, but I care about this one part, so I will focus on that.
- This is such a mess → Let's clean this up!

**Change the culture around you by changing what you bring to it.**

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