

CCLD REVIEW

Construction Codes and Licensing Division • Minnesota Department of Labor and Industry • Fall 2023

Changes to CCLD leadership, state building official

Scott McLellan retirement

Congratulations to Scott McLellan, longtime state building official and Construction Codes and Licensing Division (CCLD) director, on his retirement. McLellan is a well-respected professional who brought an ability to communicate complex building code topics to diverse audiences, breaking them down so they can be easily understood.

McLellan recognized the value, contributions and expertise staff provide in protecting the public's safety and the agency wishes him well in his retirement.



Scott McLellan

Todd Green is CCLD director

Effective Sept. 20, 2023, Todd Green is the new director of CCLD. Green began his career with DLI as a high-pressure-piping inspector in 1997 and was named chief high-pressure-piping inspector 2002. In 2014 he began working as a manager overseeing multiple areas at the agency and was appointed as an assistant director for the division in 2017.



Todd Green

Greg Metz named state building official

Greg Metz has been appointed as the state building official. Metz joined CCLD in 2015, and in 2018 began supervising the building plan review and plumbing plan review units. Metz came to CCLD after practicing commercial architecture for 28 years. He was a partner at BKV Group in Minneapolis, worked as a building inspector and commercial plan review and also worked as a civilian architect for the U.S. Marine Corps.



Greg Metz

View more about CCLD and staff contact information at dli.mn.gov/about-department/our-areas-service/construction-codes-and-licensing.

CCLD Fall Seminar offered throughout September, October

Courses are in-person and online and include continuing education credits

The 2023 Department of Labor and Industry (DLI), Construction Codes and Licensing Division's (CCLD), Fall Seminar will focus

on International Building Code (IBC) townhouses, updates to the Commercial Energy Code and legislative/rulemaking updates.



The legislative/rulemaking updates provide the latest information about the Technical Advisory Groups' rulemaking process and other recent legislative changes including code requirements for adult-sized changing facilities, window cleaning safety, electric vehicle charging stations and more.

The IBC townhouses portion of the seminar includes code provisions that apply to constructing townhouses under the 2020 Minnesota State Building Code.

Commonly asked questions and answers for iMS, the new software platform for licensing and permits, will also be discussed.

When and where

Course are in person at one of the on-site locations or presented as a live webinar. [View dates, times and register.](#)

Continuing education

Seven hours for building officials.

Questions?

Contact Chad Payment at chad.payment@state.mn.us or 651-284-5841.

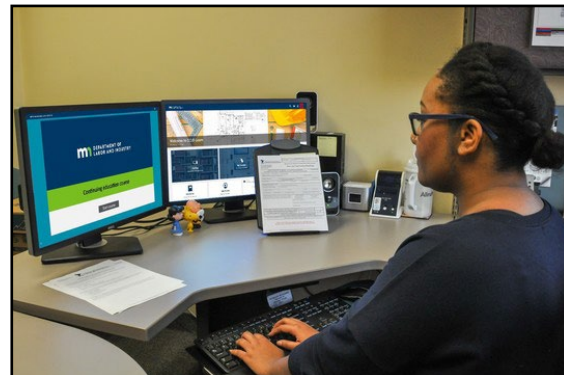
New course available now in CCLD Learn online learning platform

A new course has been added to CCLD Learn – the online, self-paced learning platform from CCLD.

The new course provides an overview of Minnesota’s residential building contractor licensing requirements and DLI’s enforcement authority. A summary of recent legislative changes impacting licensing is also provided.

Course catalog

- **NEW** - Residential Building Contractor Licensing and Enforcement
- Elevator Licenses, Stairway Chairlifts and Platform Lifts
- 2018 International Building Code for Automatic Fire Sprinkler Systems
- 2018 International Mechanical Code and International Fuel Gas Code Minnesota Amendments
- 2018 International Residential Code Minnesota Amendments
- Glazing and the Residential Code
- Minnesota Plumbing Code Update
- Plumbing in Single-Family Homes



View more about CCLD Learn, register for courses and sign up to be notified of new offerings at dli.mn.gov/ccld-learn.

Electrical Remote Virtual Inspections expanded, integrated into iMS

The inspection area for Electrical Remote Virtual Inspections has greatly expanded and is now integrated into the iMS licensing and permit system.

If you are working in the areas highlighted in green, and meet specific criteria for virtual inspections, your electrical permit may be flagged as being eligible for a remote virtual inspection and you will receive an email inviting you to conduct a virtual inspection.

Anyone with a user account in iMS can easily schedule a virtual inspection, while still on the worksite, by going to the scheduling link on their permit.

Setting up a user account is a short process that will allow anyone to schedule this type of inspection. [View instructions about how to set up a user account in iMS.](#)

Installing the [Microsoft Teams app](#) on your smartphone will enable you and the inspector to connect for the virtual inspection. A Teams meeting notice will be sent for the selected time during the scheduling process.

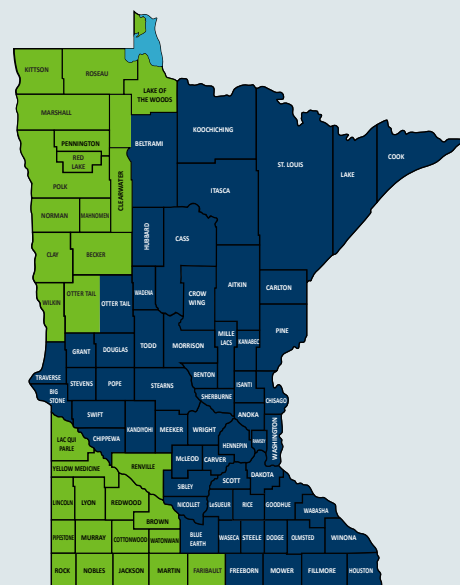
More information

[Electrical Remote Virtual Inspections for electrical contractors.](#)

Questions?

Contact us at ERVI.DLI@state.mn.us.

For general National Electrical Code questions, email dli.electricity@state.mn.us.



Working groups develop new code requirements, review new residential energy code

In response to legislation passed during the 2023 session, the Construction Code Advisory Council (CCAC) appointed Technical Advisory Group (TAG) members to develop Minnesota State Building Code requirements for window cleaning safety, adult-sized changing facilities, and electric vehicle charging infrastructure. TAG members were also appointed to review the residential provisions of the 2021 International Energy Conservation Code (IECC) for its potential adoption with amendments, as the new residential energy code due to its energy efficiency improvements.

Review recommendations

A summary of each TAG review will be submitted to the CCAC and stakeholders for review and comment. The CCAC will review the summaries and make recommendations for any potential amendments to Minnesota rules chapters to add requirements for window cleaning safety, adult-sized changing facilities and electric vehicle charging infrastructure as well as the potential adoption of the residential provisions of the 2021 IECC, with amendments.

View more information at dli.mn.gov/about-department/boards-and-councils/technical-advisory-groups-tags.

Schedule of board and council meetings

Below is a schedule of meetings for boards and council supported by CCLD.

Visit dli.mn.gov/about-department/boards-and-councils to view meeting minutes, agendas, rulemaking documents and schedules for these meetings and additional boards and councils.

Board of Electricity

- Oct. 10, 2023

Board of High Pressure Piping

- Oct. 12, 2023

Plumbing Board

- Oct. 17, 2023

Construction Codes Advisory Council

- Oct. 19, 2023

Interested in serving on a board or council?

Minnesotans are encouraged to apply for positions on state councils, boards, task forces and commissions through the Secretary of State's Open Commissions and Appointments process.

Visit dli.mn.gov/about-department/boards-and-councils for more information about how to apply.

CCLD Review is a quarterly publication of the Minnesota Department of Labor and Industry.

Receive email notification when an issue is available by [subscribing online](#).

Contact information

CCLD main contact info

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Toll-free: 1-800-657-3944
Fax: 651-284-5746

Visit the [Contact Us](#) page

Licensing information

Dli.License@state.mn.us

Business/contractor licenses and bonds:

651-284-5034
(Including: electrical, HPP, plumbing, residential, manufactured structures, mechanical bonds, technology system, water conditioning)

Personal licenses and certificates:

651-284-5031
(Including: boiler engineers, electricians, plumbers, power limited technicians, pipefitters, unlicensed individuals, building officials)

Electrical information

Phone: 651-284-5026
Fax: 651-284-5746
Dli.Electricity@state.mn.us

Boiler, high-pressure piping, boats-for-hire inspection

Phone: 651-284-5544
Fax: 651-284-5746
Dli.Code@state.mn.us

Plumbing information

Phone: 651-284-5063
Fax: 651-284-5746
Dli.Plumbing@state.mn.us

License enforcement details

Phone: 651-284-5069
Fax: 651-284-5746
Dli.Contractor@state.mn.us

Contractor registration

Phone: 651-284-5074
Dli.register@state.mn.us



Staff attend annual electrical reciprocity meeting in Alaska

The National Electrical Reciprocal Alliance (NERA) includes 17 member states that promote reciprocity based on similar, complimentary and interchangeable requirements for licensed individuals in the electrical industry through reciprocity agreements between comparable states.

Minnesota was represented at NERA's annual meeting in Anchorage, Alaska, Aug. 22 and 23, by DLI Electrical Representative Steve Dudley, pictured, fourth from left.

Meeting topics included:

- Tim McClintock from the National Fire Protection Agency (NFPA), presented about changes to the 2023 National Electrical Code,
- NERA bylaws,
- discussion about licensing exams,
- adoption of the National Electrical Code in other states,
- differences in states' licensing requirements, and
- the benefits of belonging to NERA.

Stay in touch with DLI news

Sign up for more newsletters and email lists.

www.dli.mn.gov/about-department/news-and-media/sign-news-department-labor-and-industry

Residential contractor continuing education reminder

All qualifying builders, remodelers and roofers (QBs, QCs, and QRs) must complete 14 hours of DLI-approved continuing education by the expiration date of their qualifying builder, remodeler and roofer registration, which may not be the same date as the expiration date for their business license (BC, CR and RR).

Of the 14 hours, at least one hour must relate to the Minnesota Energy Code and at least one hour must relate to business management strategies. Contractors can check the continuing education date of their qualifying builder, remodeler or roofer by looking up their registration information in our License and Registration Lookup at dli.mn.gov/license-and-registration-lookup. Users can create an account or continue as a guest to check their registration.

A list of approved continuing education courses is at <https://secure.doli.state.mn.us/ccldcourses>.

Continuing education providers have up to 14 days to upload course information to your account. It is important to note that your registration will not be renewed until the continuing education course information is provided to DLI.

Questions? Contact us at 651-284-5034 or dli.license@state.mn.us.

Elections are coming soon ... are you registered to vote in Minnesota?

You can check to see if you are registered to vote in Minnesota at mnvotes.sos.state.mn.us.

You can register to vote at sos.state.mn.us/elections-voting/register-to-vote.



Unlicensed contractor fined \$25,000

- An unlicensed contractor based in Isanti, Minn., was found to have engaged in residential remodeling work. The contractor was ordered to cease and desist from the unlicensed activities and fined \$25,000.
- A Missouri contractor was found to have engaged in unlicensed electrical work. The contractor was ordered to cease and desist from unlicensed activity and fined \$10,000, of which \$7,000 was stayed contingent on future compliance.
- An unlicensed Becker, Minn., contractor was found to have engaged in plumbing work without having the appropriate license. The contractor was ordered to cease and desist from the unlicensed activity and fined \$3,500, which was stayed contingent on full future compliance.
- A licensed Edina, Minn., residential building and electrical contractor was found to have engaged in several violations of the contractor licensing law. DLI revoked both business licenses and ordered the contractor to cease and desist from holding itself out as a residential building contractor and from performing or offering to perform electrical work in the state. The stay of a previously imposed \$5,000 monetary penalty assessed to the contractor was lifted, and an additional \$75,000 fine was assessed, \$50,000 of which was stayed contingent on future compliance.
- A licensed Stillwater, Minn., residential building contractor was found to have breached contracts with multiple homeowners by failing to complete projects after receiving payments. DLI revoked the contractor's license and assessed a \$20,000 fine, which was stayed contingent on future compliance and full cooperation with homeowners seeking to apply for potential reimbursement to the Contractor Recovery Fund.



Enforcement actions

More information

View summaries of enforcement actions at dli.mn.gov/workers/homeowners/file-complaint-and-view-enforcement-actions. Contact us at 651-284-5069 or dli.contractor@state.mn.us.

The basics of Minnesota electrical licensing

A pair of web pages explain the basic steps and requirements to become an contractor in Minnesota.

Electrical licensing basics

www.dli.mn.gov/workers/electrician-or-electrical-installer/electrical-licensing-basics

Electrical contractor licensing basics

www.dli.mn.gov/business/elevator-contractors/electrical-contractor-licensing-basics

For help with questions about licenses and registrations contact dli.license@state.mn.us.

