

Meeting Minutes: Steam Committee – Board of HPPS

Date: March 28, 2022
Time: 9 a.m.
Minutes by: Kyle Bain
Location: WebEx Event

Committee Members Present

1. Kyle Bain - Present
2. Todd Green – CO’s Designee - Present
3. Nirmal Jain -Present
4. Mark Kincs – Committee Chair - Present
5. Patrick McCullough - Present

DLI Staff & Visitors

Jeff Lebowski (Gen. Counsel, DLI)
Brittany Wysokinski (Gen. Counsel, DLI)
Lyndy Logan (DLI)
T.J. Peterson (DLI)
Mark Worms (Cool Air Mechanical)

Committee Members Absent

None

1. Call to Order

- A. Roll Call – the meeting was called to order at 9:00 a.m. by Chair Kincs and roll call was completed by Kyle Bain. A quorum was declared with 4 of 5 voting committee members present; however, Patrick McCullough joined the meeting just after roll call at 9:02 a.m. resulting in 5 of 5 voting committee members.
- B. Announcements/Introductions
 - **Remote Meeting Statement from Chair:** Thank you for joining this remote meeting via WebEx. As the committee chair, I have determined today’s meeting is via the WebEx platform due to the COVID-19 pandemic. Per Minnesota Statutes, section 13D.021, of the Open Meeting Law, electronic meetings are acceptable when an in-person meeting is “not practical or prudent because of a health pandemic or an emergency declared under Chapter 12.” It is not practical or prudent to hold an in-person meeting because, consistent with MDH guidance, the usual meeting place is not open to the public due to the COVID-19 pandemic.
 - Committee members and attendees present on this WebEx are able to hear all discussions.
 - All handouts discussed and WebEx instructions are posted on the Committee’s website at: <https://www.dli.mn.gov/about-department/boards-and-councils/board-high-pressure-piping-systems>
 - All votes will be by roll call.
- C. WebEx instruction /procedures were read aloud.

2. Approval of Meeting Agenda

A motion was made by Bain, seconded by Green, to approve the agenda as presented. The roll call vote was unanimous with 5 votes in favor; the motion carried.

3. Approval of Previous Meeting Minutes

A motion was made by Jain, seconded by Bain, to approve the Feb. 22, 2022, draft minutes as presented. The roll call vote was unanimous with 5 votes in favor; the motion carried.

4. Approval of Expense Reports

Electronic expense reports will be sent by Lyndy to Financial Services for payment.

5. Special Business

Minnesota High Pressure Piping Code: High Pressure Steam

Wysokinski said the Committee Chair will review the proposed changes at the full board meeting.

6. Board Discussion

7. Announcements

8. Adjournment

A motion made by Bain, seconded by McCullough, to adjourn the meeting at 9:09 a.m. The roll call vote was unanimous with 5 votes in favor; the motion carried.

Respectfully Submitted,

Kyle Bain

Committee Secretary

Green meeting practices

The State of Minnesota is committed to minimizing in-person environmental impacts by following green meeting practices. DLI is minimizing the environmental impact of its events by following green meeting practices. DLI encourages you to use electronic copies of handouts or to print them on 100% post-consumer processed chlorine-free paper, double-sided.